

Téarmaí Ginearálta/General Terms;

Confirmation: A course place is confirmed on receipt of course balance

Balance: All balances including transport costs must be paid 2 months before course start date.

Cancellations:

1. All cancellations must be in writing.
2. An administration fee of €50 will be charged for all cancellations processed.
3. Deposit is forfeited in the event of cancellations being less than 3 months before course start date.
4. Full refund of balance paid (not deposit) up to 2 months before course start date. 50% refund up to 2 weeks before start date. In the event of cancellation less than 2 weeks prior to course start date the full fee is forfeited.

Riail na Gaeilge: Labhraítear Gaeilge amháin le linn an chúrsa. Students speak Irish only during the course

Photography: Students are not allowed to take photos of other students without their permission & never in their accommodation or changing rooms.

Behaviour: All students are expected to obey the rules of Coláiste Mhuigheo & follow staff directions. Any form of bullying or abusive behaviour towards other students or staff will not be tolerated.

Incident Investigation: Incidents of misbehaviour will be investigated & may involve interviewing/questioning students. All such investigations will be carried out in accordance with our Code of Discipline.

Cuairteoirí/Visitors.

Scoláirí are allowed visits by parents at any time during course but the Príomhoide must be informed of all details in advance.

The most appropriate day to visit scoláirí is Sunday.

Rialacha Simplí an Choláiste/Other Simple Rules

Please read carefully and adhere to Coláiste rules at all times while attending Coláiste Mhuigheo. Transgression of these rules may mean immediate expulsion. All Coláiste rules including those mentioned below will be clearly explained to all scoláirí on first day/evening in Coláiste Mhuigheo.

- a) Riail na Gaeilge: Students must speak **Gaeilge only** for the duration of the course. Three strikes and you're out applies.

- b) Consumption of alcohol or the taking of any illegal drugs is strictly forbidden and will mean immediate expulsion.
- c) Scoláirí must be in lodgings by pre-ordained time. Leaving your residence late at night is forbidden and means immediate expulsion.
- d) Smoking is illegal and forbidden contact to be made with parents immediately.
- e) Mobile phones can be used only when all activities have finished. Phones will be confiscated from scoláirí if brought to Coláiste or other activities.
- f) Scoláirí may leave Coláiste with parents only, except in the case of written parental permission to accompany aunt/uncle, adult family friend etc. This written permission may also be in the form of phone call or text to Coláiste.
- g) Bullying is forbidden in all circumstances. Bullies will be expelled.
- h) Under no circumstance are scoláirí allowed near the seaside, boating, swimming or fishing unless supervised.

Transgression of any of the above rules may mean immediate expulsion from the course with no refund.